

### Risk Assessment

A	<b>Date:</b> 11.4.21	<b>School:</b> Bank View	<b>Team:</b>	<b>Location:</b> L9 6AD				
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td data-bbox="80 300 548 647"> <b>Review Date:</b> ongoing (minimum weekly)                      Staff review 12.9.20                      Governor review week of 15.9.20                      Updated 4.11.20                      Updated 7.1.21                      To share with staff and governors (incorporating guidance from compliance) 10.1.20                      22.1.21, 5.2.21                      2.3.21 Update                      11.4.21 – updated with latest LA guidance                 </td> <td data-bbox="548 300 1014 647"><b>Ref:</b></td> <td data-bbox="1014 300 1525 647"><b>Assessor:</b> Juliette Gelling</td> <td data-bbox="1525 300 2092 647"><b>Head Teacher:</b> Juliette Gelling</td> </tr> </table>					<b>Review Date:</b> ongoing (minimum weekly) Staff review 12.9.20 Governor review week of 15.9.20 Updated 4.11.20 Updated 7.1.21 To share with staff and governors (incorporating guidance from compliance) 10.1.20 22.1.21, 5.2.21 2.3.21 Update 11.4.21 – updated with latest LA guidance	<b>Ref:</b>	<b>Assessor:</b> Juliette Gelling	<b>Head Teacher:</b> Juliette Gelling
<b>Review Date:</b> ongoing (minimum weekly) Staff review 12.9.20 Governor review week of 15.9.20 Updated 4.11.20 Updated 7.1.21 To share with staff and governors (incorporating guidance from compliance) 10.1.20 22.1.21, 5.2.21 2.3.21 Update 11.4.21 – updated with latest LA guidance	<b>Ref:</b>	<b>Assessor:</b> Juliette Gelling	<b>Head Teacher:</b> Juliette Gelling					

B	<p><b>Assessment of Risk for:</b> Protection from transmission of Covid-19 during pandemic including all school activities</p> <p>From 4.1.21 special schools are expected to be open for all vulnerable students. The government definition of vulnerable children includes young people are defined as those who have a social worker or an education health and care (EHC) plan or those who are deemed otherwise vulnerable by the school or the local authority.</p> <p>Guidance issued on 7.1.21 confirms this. Further guidance issued on 14.1.21. Further guidance issued for the reopening of March 8<sup>th</sup>.</p> <p>LA guidance shared 10.4.21 – risk assessment updated with this</p>
---	--

C Ser N°	List Hazards Here	List Groups of People at Risk	List Existing Controls	Risk Level
1	Covid-19 virus: General	Staff Pupils Visitors Contractors	All staff are competent and instructed with regard to the procedures in place for the protection against infection from the virus. Reminder about social distancing. Hand – space – face visuals  There is adequate supervision, where required, to ensure procedures are correctly adhered to.  Liverpool City Council COVID-19: Personal Protective Equipment (PPE) Policy  School infection control risk assessment in health and safety policy	Low

		<p>Pupils and staff who are symptomatic or who have household members who are symptomatic will not be allowed to attend school and will be requested to isolate as per national guidance. School using LA template letters to inform parents. Staff and Pupils are instructed <b>NOT</b> to attend school if they have received notification from the NHS Test and Trace to self-isolate as they have been in close contact with someone.</p> <p>Parents reminded of this via the website / parent app / email.</p> <p>Poster in entrance hall to say by entering the building they are saying neither they nor anyone in their household has Covid19 symptoms or tested positive for Covid 19 in the last 14 days and that they have not travelled abroad to any country outside of the 'travel corridor' within the last 10 days. Signing in sheet asks them to confirm this.</p> <p>Individual risk assessments in place, staff asked to contact CP with any changes in circumstances</p> <ul style="list-style-type: none"> <li>• New and expectant mothers</li> <li>• Extended duty of care</li> <li>• Stress. A number of staff have undergone mental health first aid training – Alex, Laura, Paul, Jane, Juliette, Jan and Layla. School also has a staff wellbeing group for the Covid 19 crisis Claire Pattison, Gareth, Michaela, Alex B, Louise C, Jan A, Amy H, Jane S, Claire C</li> <li>• Individual Pupil risk assessments. Parents asked to contact school with any specific concerns.</li> </ul> <p>Covid-19 specific extended duty of care risk assessment considered and carried out where relevant for all staff meeting the following criteria:</p> <ul style="list-style-type: none"> <li>• Vulnerable member of staff and/or pupil who has received a Government shielded letter.</li> <li>• Staff who have an extremely vulnerable household member.</li> <li>• Staff who live with a vulnerable person</li> </ul> <p>The government guidance to shield ended on March 31<sup>st</sup></p> <p>Bank View is continuing to put in place a range of protective measures to help minimise the risk of spreading COVID-19. These include social distancing, handwashing, use of face coverings in specific situations, bubbles, enhancing cleaning, ventilation and managing confirmed cases.</p>	
--	--	---	--

We have implemented a range of protective measures recommended by Public Health England (PHE) which, when followed, create an inherently safer environment for students, staff and families.

Please see CP if you want a risk assessment / update an existing risk assessment.

Staff and Parents have a responsibility to keep their/the manager/head teacher informed of any changes to their/or their child's condition or the advice given to them by their/or their child's General Practitioner.

Formal process in place for manager/colleagues to contact the person if required, as detailed within applicable risk assessment above.

Staff to report to a member SLT any changes in circumstances in their ability to work due to current crisis or if they or any member of their household exhibits symptoms of Covid 19.

Staff and students will have the opportunity for lateral flow tests in school. Testing of staff to cease in school and staff will all be given tests for use at home. Positive, negative and void results need to be reported to <https://www.gov.uk/report-covid19-result> and to school. To report to school please email to [test@bankview.liverpool.sch.uk](mailto:test@bankview.liverpool.sch.uk). Positive results need to be reported to CP / JG by email or phone.

Pupils, with parental consent, (letters sent 1.3.21) will continue to be offered a weekly test in school. (Monday morning) they will be encouraged to take a second test during the week at home. Results to be emailed to <https://www.gov.uk/report-covid19-result> and to school. To report to school please email negative and void results to [pupiltest@bankview.liverpool.sch.uk](mailto:pupiltest@bankview.liverpool.sch.uk). Positive results need to be emailed to [c.pattison@bankview.liverpool.sch.uk](mailto:c.pattison@bankview.liverpool.sch.uk) / [i.gelling@bankview.liverpool.sch.uk](mailto:i.gelling@bankview.liverpool.sch.uk) or telephoned to school.

Please see CP / MA if you need more lateral flow tests.

A negative test result does not remove the risk of transmission. It is therefore essential that everyone continues to follow good hygiene and observe social distancing measures regardless of whether they have been tested.

This testing programme does not replace the current testing programme for those with symptoms. Anyone who is showing symptoms of coronavirus (COVID-19) will be required to self-isolate until the result from a lab-based polymerase chain reaction (PCR) test is known.

			<p>Participation is voluntary for the programme and active consent is required either by staff, pupils or students or parents/legal guardians, as appropriate. However, if any staff member, student or pupil does not wish to consent to take part in testing they will still be able to attend school or college unless they develop symptoms.</p> <p>Manager to regularly update and inform staff re government guidance regarding covid 19 controls required:</p> <ul style="list-style-type: none"> <li>• Gov.uk <a href="https://www.gov.uk/">https://www.gov.uk/</a></li> <li>• Public Health England <a href="https://www.gov.uk/government/organisations/public-health-england">https://www.gov.uk/government/organisations/public-health-england</a></li> <li>• Department for Education <a href="https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19#day-to-day-running-of-a-school">https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19#day-to-day-running-of-a-school</a></li> <li>• Health and Safety Executive <a href="https://www.hse.gov.uk/">https://www.hse.gov.uk/</a></li> <li>• Liverpool LA reopening for September guidance.</li> <li>• Union guidance for opening</li> <li>• PHE NW Schools issued 24.3.21</li> </ul> <p>Referring to the following guidance and publications, as applicable:</p> <ul style="list-style-type: none"> <li>• HSE COVID19 latest information and advice</li> <li>• HSE Working safely during the coronavirus guide</li> <li>• Government guidance COVID-19: guidance for schools Covid-19</li> <li>• Government guidance COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable</li> <li>• Government guidance COVID-19: guidance on shielding and protecting people who are clinically extremely vulnerable</li> <li>• Government publication COVID-19: cleaning in non-healthcare settings</li> <li>• Government publication Best Practice: how to hand wash</li> <li>• Government guidance for food business on Coronavirus (Covid-19)</li> <li>• Government guidance Covid-19: Safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE)</li> <li>• <a href="#">Schools and colleges testing handbook</a> (PDF, 1.12MB, 30 pages)</li> <li>• Mass asymptomatic testing in specialist settings</li> </ul> <p>Due to the changing advice on Covid-19 SLT will review safe working procedures and protocols daily, until such time when it is deemed unnecessary.</p>	
--	--	--	--	--

		<p>There is an adequate supply of disposable PPE, as per specific task requirements, and all staff provided with instruction in the correct use and fitment:</p> <ul style="list-style-type: none"> <li>• Public Health England and NHS YouTube video, Covid-19: putting on and removing personal protective equipment (PPE) – a guide for care homes</li> </ul> <p>PPE provided, as required following specific current guidance for the protection of Covid-19 detail type and standard, as applicable:</p> <ul style="list-style-type: none"> <li>• Disposable half face mask</li> <li>• Disposable gloves</li> <li>• Disposable aprons</li> <li>• Where personal care is to be provided eye protection/surgical face mask</li> </ul> <p>All used PPE should be double bagged and disposed of appropriately – use clinical waste bins (located in hygiene rooms – upstairs and downstairs and first aid room)</p> <p>All staff informed that hands should be washed regularly as per Government guidance.</p> <p>Pupils regularly reminded, in age appropriate ways, that hands should be regularly washed as per Government guidance. Time and prompts with regards to handwashing built into the structure of the school day. Reminder pages in the school planners.</p> <p>Signage around school encouraging staff and pupils to maintain good hand hygiene. Posters put up in every classroom and corridors.</p> <p>School encourages good respiratory hygiene by promoting ‘catch it, bin it, kill it’. Posters displayed in prominent areas and toilets. Page in school planner. New visuals up (29.9.20)</p> <p>Additional personal storage for change of clothes for staff due to alternative travel getting into work e.g. cycling, walking, running. Please see SLT if you need this facility.</p> <p>Students in KS4 take bags and coats with them when changing rooms.</p> <p>Parents and carers kept informed via website / letters /parent app and calls of any changes to start finish times and any new local rules regarding drop of and pick up etc.</p> <p>Staff kept informed via email, online meetings, OneDrive and ‘Bubble’ SLT lead.</p>	
--	--	--	--

			<p>Post-incident de-briefing carried out for anyone involved in an incident of suspected contamination, with the aim of providing support and preventing incident recurrence. Further support provided to all staff members affected by the incident.</p> <p>All incidents reported to the Health and Safety Unit as per the school accident and incident reporting procedure using the LCC online accident and incident report form.</p> <p>Reference made to HSE guidance for reporting under RIDDOR:</p> <ul style="list-style-type: none"> <li>• HSE RIDDOR reporting of COVID-19</li> </ul> <p>Weekly health and safety meetings – HT/DHT from both schools and business manager. All staff can raise any issues/concerns through this forum by emailing JG, CP or LD. Union health and safety rep to add items to agenda. CP to feedback to staff / JS / CC. Minutes shared with H and S governors committee.</p> <p>Staff wearing face covering when students arrive / leave school. Link to video showing the safe use of face covering below</p> <p><a href="https://www.youtube.com/watch?v=9Tv2BVN_WTk#action=share">https://www.youtube.com/watch?v=9Tv2BVN_WTk#action=share</a></p> <p>National lockdown means that those students and staff who are able to in KS3, 4 and 5 will wear face coverings outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained. Letter sent to parents and posted on website and to encourage students.</p> <p>Updated guidance shared with all staff on OneDrive</p>	
2	Covid-19 virus; General school environment	Staff Pupils Visitors Contractors	<p>Students will stay on the minibuses with their escorts until directed to get off to reduce numbers arriving at once. SLT and mentors to supervise. Class teachers to wait in the classrooms and welcome the students through the external classroom doors.</p> <p><b>Any student who are presents as unwell please send them to a member of SLT.</b></p> <p>First aiders will have the option to wear PPE. Staff who have completed the St Johns first aid course: Claire P, Marie A, Gareth D, Andy W, Marie D, Julia S, Paul O’K, Layla F, Dan B All support staff have completed a refresher online first aid course. School first aid risk assessment reviewed</p>	Low

		<p>School access control system reviewed and appropriate steps taken e.g. hand sanitizer located at entrance for staff/visitors to cleanse hands after use, wipes available to cleanse keypads and touchscreens. Staff encouraged to sign in using their school fobs as no need to touch the screen.</p> <ul style="list-style-type: none"> <li>• Visitors to give name in at the office and come in through the foyer – only essential and prearranged visitors to be on site Visitors will be asked if they or any one in their household has symptoms. Information kept to enable tack and trace.</li> </ul> <p>Hand sanitizer stations located at:</p> <ul style="list-style-type: none"> <li>• Entrances to building</li> <li>• Classrooms/entrances to classrooms</li> <li>• Staff rooms</li> <li>• Toilets</li> <li>• Changing areas</li> </ul> <p>Class staff to check supplies daily and let SLT/ site staff/ admin know if sanitiser supplies need replenishing.</p> <p>Signage installed to various areas of the building reminding people to wash hands regularly, in line with Government guidance and to maintain social distance.</p> <p>Corridors and staircases have tape arrow markings laid out to indicate side to walk on (two way traffic).</p> <p>Staff and pupils are requested to keep close to the side of the corridor to maximise social distancing while others are using the opposite side.</p> <p>The use of the school staff rooms is minimised to maximise social distancing between colleagues. Wipes and cleaning materials available in staff rooms for staff to clean regular contact points e.g. kettle, taps etc. – windows opened. Further guidance on use of staffroom displayed. Staff must socially distance, especially at lunch and break times. Alternative places for staff to eat – upstairs meeting room, play therapy room. Starbooks used for staff from bubble 1.</p> <p>Claire Pattison’s office available for staff to use during the school day.</p>	
--	--	---	--

3	Covid-19 virus; School day	Staff Pupils Visitors Contractors	<p>Parents are requested to drop their children off alone i.e. not both parents attending at once. Parents asked to wear masks in accordance with guidance and to socially distance whilst waiting</p> <p>During the current period of national lockdown class groups will be reduced. Staff on site will be reduced to reflect this.</p> <p>We will operate in 4 'bubbles'</p> <p><b>Bubble 1</b> @1, @2, Intervention, Primary 1, 2 and 3</p> <p><b>Bubble 2</b> 7a (G1), 7b (G2) , 7c (G4) (following 8c timetable) 8a (G5), 8b (G3), 8d (G6) 9a (P2), 9b (R6)</p> <p><b>Bubble 3</b> 10a (R5), 10b (R1), 11a (R2), 11b (R4) , Base 1</p> <p><b>Bubble 4</b> 6s, 6d Base 2</p> <p>Within these bubbles there will be sub bubbles.</p> <p><b>Bubble 1</b> <b>1a</b> @1, @2, Intervention, <b>1b</b> Primary 1, 2 and 3</p> <p><b>Bubble 2</b> <b>2a</b> 7a, 7b, 7c <b>2b</b> 8a, 8b <b>2c</b> 9a, 9b</p>	Low



		<p>From April 26<sup>th</sup> students in Key Stage 3 and 4 will move to different lesson, a revised staff and room timetable will be sent to staff. The risk assessment will be updated and shared with stakeholders prior to this.</p> <p>Member of SLT assigned to each Bubble. All SLT are doing duties during unstructured times on the yard. Staff to support structured play during these times.</p> <p>Movement between rooms is minimised. The Bubbles will stay in rooms identified on their corridors. Toilets assigned to each bubble.</p> <p><b>Bubble 1</b> Primary rooms on purple corridor and Croxteth</p> <p><b>Bubble 2</b> Green corridor, ICT room, Purple 2 Will move for music / PE/ and resistant materials. Where possible movement takes place using outdoor spaces. Staff escorting students to rooms wait at 6<sup>th</sup> form stairs until bubble 3 student in their room.</p> <p><b>Bubble 3</b> Upstairs arc classroom and red corridor (excluding ICT room) Will move for options / PE/ and resistant materials. There will be movement within the corridor to access specialist teaching areas.</p> <p><b>Bubble 4</b> 6<sup>th</sup> form area</p> <p>Break times (including lunch) staggered for classes to minimise mixing and reduce numbers using common areas such as corridors and toilets. In case of the hall both doors to be used at lunchtimes.</p> <p>Teachers move to the classroom of their timetabled group. TAs to remain within their bubble / sub bubble and not work with other bubbles / interact with students from other bubbles.</p> <p>Students will come into school in their sports clothes (this does not have to be PE kit) on the day they have PE.</p>	
--	--	--	--

			<p>Playground split into 3 zones for Bubble 2 with cones and tape for unstructured times. Staff must maintain 2m across sub bubbles during duties. Groups will rotate between zones daily. Outdoor equipment to be cleaned between bubbles uses.</p> <p>Wet break protocol, teaching assistants and students should return to form classes for break. Teachers should make use of suitable available spaces for breaks during this time (2metre social distancing) Teaching assistants should then take their break (15 minutes for AM, 10 minutes for PM) at the start of the next lesson.</p> <p>School meals are served in the hall on a Bubble rota basis, tables cleaned before the next sitting. 2 metres between year group tables in hall.</p> <p><i>See Timings of the day 17.9.20 document.</i></p> <p>For individuals or groups not attending school, we have a remote education offer either online or booklets. See MMG if need additional time to manage this.</p>	
4	Covid-19 virus; Working and teaching within the school environment	<p>Staff</p> <p>Pupils</p> <p>Visitors</p> <p>Contractors</p>	<p>Staff instructed in the following working practices:</p> <ul style="list-style-type: none"> <li>• Aim to maintain the recommended 2m social distancing rule at all times, where practicable See definitions of direct and close contact (attached below)</li> <li>• Limit number of surfaces touched, where possible (non alcohol wipes for keyboards).</li> <li>• Keep hands away from face as much as possible.</li> <li>• Regularly perform appropriate hand washing.</li> </ul> <p>Lessons and activities planned to make best use of school resources (staff) whilst maintaining social distancing.</p> <p>Classroom activities planned and structured with social distancing in mind; where possible classes will be held outdoors.</p> <p>Changing of classrooms for different activities is minimised as far as is reasonably practicable.</p>	<p>Low</p> <p>Medium in the event of having to use Approach</p>

			<p>Pupils regularly reminded to maintain social distancing.</p> <p>Each class to have windows open where possible.</p> <p>If a class has external doors, those are to be open as frequently as possible</p> <p>Links on website showing how to safely use face coverings. Students to store masks from transport (if they are using them on the bus) in a plastic sandwich bag which can be put into their school bag/ ziplock bag if they are not wearing them in school. Links on how to take them on and off safely on the website and shared with form groups.</p> <p>Staff not assigned to a bubble need to ensure they maintain social distancing. Face covering to be worn in the communal areas. During unstructured times they need to sit at the social distanced tables in the staff areas. If staff are not able to maintain social distancing they need to note down close contacts.</p> <p><i>See Timings of the day 17.9.20 document.</i></p>	
5	Covid-19 virus; Cleaning	<p>Staff</p> <p>Pupils</p> <p>Visitors</p> <p>Contractors</p>	<p>All cleaning staff are experienced and have received appropriate training.</p> <p>Reference existing school COSHH risk assessments</p> <p>Cleaners have appropriate PPE in line with current (and any new) COSHH risk assessments. Cleaners advised to wear masks when moving between rooms. Cleaners / site staff encouraged to socially distance. Any staff moving between schools site staff (or anyone) moving between schools (Redbridge and Bank View) i.e. wash hands / sanitise, minimise movements where possible.</p> <p>Any new cleaning products brought on site in response to the current Covid-19 pandemic will have a COSHH risk assessment undertaken prior to use by Maxim.</p> <p>Playground equipment (caretaker to clean after breaks and dinner) classroom play equipment wiped down and cleansed at the end of the school day and between activities where possible. Each class will have cleaning products available for throughout the day. Staff to let SLT / admin staff know if these need replenishing.</p> <p>Cleaning undertaken in line with Government publication COVID-19: cleaning in non-healthcare settings.</p>	Low

			<p>School will be fully cleaned at the start/finish of each school day.</p> <p>Cleaners on Long Lane site throughout the school day and regularly touched items such as door handles, handrails etc. will be regularly wiped down and cleaned.</p> <p>Classrooms where a pupil or staff member has become symptomatic during the school day will be deep cleaned along with areas where the person may have been. If rooms not needed straight away they will be closed off and left 72 hours before cleaning.</p> <p>Staff to notify site/ admin staff when paper towels / soap need replenishing. Can staff encourage students not to use too many.</p>	
6	Covid-19 virus; Pupils and staff who become symptomatic during the school day	<p>Staff</p> <p>Pupils</p> <p>Visitors</p> <p>Contractors</p>	<p>Pupils (and staff) who become symptomatic during the school day will be isolated from the rest of the pupil group and their parents (pupils) will be called to come and collect them. Staff will be sent home to self-isolate.</p> <p>The main symptoms of COVID-19 are:</p> <ul style="list-style-type: none"> <li>• new continuous cough and/or</li> <li>• fever (temperature of 37.8°C or higher)</li> <li>• Loss of or change in, normal sense of taste or smell (anosmia)</li> </ul> <p>Protocol shared with staff Current Public health England guidance with track and trace to be followed.</p> <p>If staff are unable to maintain social distancing from isolated pupil, appropriate PPE should be worn i.e. a surgical face mask, gloves, apron, goggles</p> <p>Any areas, items and surfaces the pupil has come into contact with should be thoroughly cleaned as soon as possible.</p> <p>We will follow current guidance if there is a confirmed case of Covid 19 in the school setting A member of SLT will contact anyone who has had contact with a member of the school community receiving a positive test result. Staff who have tested positive will be asked if their details can be shared with other members of staff to ensure accurate tracking of contacts. If staff are aware of a positive case and feel they had direct/close contact with the positive case but haven't been contacted please speak to a member of SLT.</p>	Low

		<p>A contact is defined as a person who has had contact (see below) at any time from two days before onset of symptoms (or time of test if asymptomatic) to 10 days after onset of symptoms (or test):</p> <ul style="list-style-type: none"> <li>• a person who has had face-to-face contact (within one metre) with someone who has tested positive for coronavirus (COVID-19), including: <ul style="list-style-type: none"> <li>○ being coughed on, or</li> <li>○ having a face-to-face conversation, or</li> <li>○ any contact within one metre for one minute or longer without face-to-face contact</li> </ul> </li> <li>• a person who has been within 2 metres of someone who has tested positive for coronavirus (COVID-19) for more than 15 minutes (either as a one-off contact or added up together over one day)</li> <li>• a person who has travelled in the same vehicle.</li> <li>• people who spend significant time in the same household as a person who has tested positive for coronavirus (COVID-19)</li> </ul> <p>Parents regularly reminded of current guidance via letter/website/parent app.</p>	
--	--	---	--

**Risk Level: High:**

Accident likely with possibility of serious injury or loss

**Medium:**

Possibility of accident occurring causing minor injury or loss

**Low:**

Accident unlikely with control measures in place

Hyperlinks to key national guidance are displayed here for reference (click on the link to be taken to the relevant guidance/information online).

### **Taken from PHE NW Schools document 24.3.21**

#### **Social distancing for different groups**

- [Stay at home: guidance for households with possible coronavirus \(COVID-19\) infection](#)
- [Guidance on social distancing for everyone in the UK](#)
- [Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19](#)

#### **Guidance for contacts**

- [Guidance for contacts of people with possible or confirmed COVID19](#)

#### **Specific guidance for educational settings**

- [Guidance for schools and other educational settings](#)
- [Guidance for full opening of schools](#)
- [Opening schools and educational settings to more pupils: guidance for parents and carers](#)
- [COVID-19: implementing protective measures in education and childcare settings](#)
- [Safe working in education, childcare and children's social care settings including the use of PPE](#)
- [Guidance on isolation for residential educational settings](#)
- [E-bug online resource, including COVID-19 specific information](#)

#### **Testing**

- [NHS: Testing for coronavirus](#)
- [Asymptomatic testing for primary schools and nurseries](#)
- [Asymptomatic testing in secondary schools and colleges](#)

#### **Infection prevention and control**

- [Safe working in education, childcare and children's social care settings including the use of PPE](#)
- [Cleaning in non-healthcare settings](#)
- [5 moments for hand hygiene: with how to hand rub and how to handwash. Posters](#)
- [Catch it. Bin it. Kill it. Poster](#)

#### **Coronavirus Resource Centre posters**

- [Available Here](#)

D	-				
	<b>Additional Controls Required</b>	<b>Action to be Taken</b>	<b>By Whom</b>	<b>Target Completion Date</b>	<b>Task Completed (Signed &amp; Dated)</b>
	<p>Transport – additional staff outside the front of the school in the morning. Students to remain on the bus until asked by SLT to come into school. Vehicle gate to be used for students to come into school.</p> <p>End of day – will tannoy students bus by bus.</p> <p>List of absent students / changes to buses emailed to all staff at end of the day.</p> <p>Face coverings should also be worn by students in year 7 and above when travelling on dedicated school transport</p>	System for end of the day detailed in Timings of the day	SLT	01/09/20	
	<p>Approach – Pupils who may require physical intervention will have an amended behaviour risk assessment. These will be shared with staff. SLT to support if incidents of challenging behaviour occur. Amended behaviour policy. Alternative curriculum in place.</p>	Amend RAs Add addendum to Behaviour Policy	AW SLT	11/9/20	
	<p>All students have SEN and as a result are more vulnerable and may struggle to follow government guidelines in regards to reducing the risk of infection</p>	Visual prompts Contact with families Regularly reminders		1.9.20	
	<p>Use of minibuses. Number of students and staff on minibus to be considered</p>			11/9/20	
	<p>Offsite visits: Day visits can now take place. Risk assessments should be completed which include Covid safety measures. Consider transport, venue, activity, and organisation of groups when planning for visits. All day trips need to be uploaded onto Evolve, including risk assessments.</p>			12.4.21	

	@model follow Bank View and Croxteth risk assessment Bubble of its own				
	<p>Office environments Staff to observe social distancing at all times. Desks and chairs are to be 2 metres apart.</p> <p>Equipment and materials are not to be shared wherever possible and shared equipment must be cleaned after use i.e. office PC, telephone, printer or photocopier.</p> <p>Visitors are to be asked to remain 2 metres from reception counters.</p> <p>Office and reception areas and surfaces to be cleaned at least twice in the working day.</p>	<p>Hand sanitizer, cleaning products. hand towels.</p> <p>Anti-bac wipes available for cleaning the photocopier before and after each use.</p> <p>All staff should not enter the offices unless necessary – staff wherever possible to use the window.</p> <p>Max 3 people in office area at any one time.</p>			

<b>F</b>	<p><b>Once additional controls are implemented, what will the overall risk level be:</b></p> <p style="text-align: center;"> <b>High</b>                      <b>Medium</b>                      <b>Low</b> </p>	<p><b>Risk assessment signed off by:</b></p> <p><b>Signature:</b> <i>Juliette Gelling</i></p> <p><b>Date:</b></p> <p><i>Please note an electronic signature will suffice.</i></p>
----------	--	---