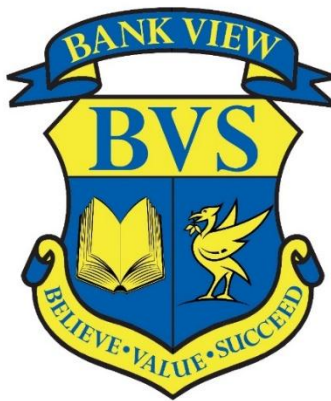


Bank View School



Admissions Policy

Document Status

Review Period	Annually
Person Responsible for Policy	Senior Leadership Team
Date Reviewed and Approved by Governing Board	November 2025
Next Schedule Date for Review	November 2026

Admission Procedures for Bank View School

Bank View School will admit a pupil when the school is named in a Local Authority (LA) Education Health and Care Plan (EHCP).

The age range of the pupils in Bank View is from 4 to 19 years old.

Prior to the naming a place at Bank View the Local Authority will have consulted fully with the school in line with their statutory obligations.

The School will agree with the Local Authority the School profile, outlining the needs of the pupils for which they are best able to provide. Bank View designation is for pupils with complex learning difficulties.

Admission Criteria and Arrangements

Places will usually be taken up at the start of the school year but, by arrangement with the Principal, pupils can begin during the school year.

Consideration will always need to be given to numbers in and the profile of each year group.

Referral Routes

These will be by arrangement with the pupil's LA SEN team and the Principal.

Admission/Eligibility Criteria

- The school is suitable to the child's age, ability, aptitude and special educational needs
- The child's placement in the school is not incompatible with the efficient education of the other children with whom the child would be educated
- The placement is an efficient use of resources
- Parents have expressed a preference for the school (or in cases of dispute between parents and the LA, the LA intends to name the School on the EHCP)
- The child has an EHCP indicating they have complex learning difficulties.
- The appropriateness of the resource for children with extremely challenging behaviour will be considered within the context of the overall needs of the year group
- Additional supervision might be required for children whose safety or that of others is unusually at risk.

Admission/Access Criteria – priorities for admission when places are limited

- The placement is an efficient use of resource
- Severity of need, within the context of the child needing a special school context as opposed to a mainstream school or other provision
- An EHCP, showing a moderate learning difficulty to be the primary need, will be in place.

Admission/Access Procedures

- Parents, SEN Teams, Teachers, Resource Heads, or Educational Psychologists from other schools or Local Authorities may contact the school and will be invited to visit
- Parents wishing their child to be considered for a place will be advised to contact their home Local Authority SEN service
- The commissioning LA will consult the Principal
- The Principal and senior leadership team will consider the suitability of the school provision in addressing the needs of the child and also giving consideration to the needs of the current pupils on roll
- The LA SEN panel and the Principal will come to decision about placement
- Appeal arrangements where a referring agent wishes to question a decision about admission
- The Code of Practice entitles parents to appeal to the SEN and Disability Tribunal if their home LA refuses to name the School in the EHCP or the School refuses to offer a place.

Duration of Placement

The aim of the school is to teach pupils to become increasingly self-aware and learn to self-regulate thereby managing their own difficulties. However, many pupils will continue to need the supportive environment of the school throughout each key stage.

Access/Travel

Transport is provided and funded by the pupil's LA if deemed necessary.